

# **Union General Hospital Financial Assistance Policy Summary**

#### Eligibility

Union General Hospital ("Hospital") offers no charge services for Inpatient and Emergency Room care for individuals eligible under our Financial Assistance (or Charity Care) Policy ("FAP") Eligibility is based on the Hospital's FAP, which includes using the Federal Poverty Guidelines, number of dependents, and gross annual income along with supportive income documents. Additional means of determining eligibility may be utilized by the hospital if individual circumstance supports that a completed application is not practical.

### **Income Guidelines**

Patients eligible for the Hospital's Financial Assistance will not be charged more than the amount generally billed for emergency or other medically necessary care. If meeting the Hospital's Financial Assistance Policy requirements, patients with income from all sources up to 250% of current Federal Poverty Guidelines will qualify for 100% discount of their Hospital services. If a patient with Medicaid coverage has non-covered charges, no additional screening will be required to qualify for Financial Assistance.

#### **Collection Procedures**

Normal collection procedures will be followed for all patients unless the Hospital's Financial Assistance Application Form is completed and submitted to the Hospital. Patients with incomplete applications will receive written notification identifying the additional information and the final date information or payment must be received to prevent submission of account to an outside agency for collection. Any unpaid accounts that do not qualify for Financial Assistance will be handled in accordance with the Hospital's Collection Policy, which may include garnishment, referral to a collection agency, legal action, and/or reporting to a credit agency. The Hospital's detailed Collection Policy is available on the website (<a href="http://www.uniongen.org">http://www.uniongen.org</a>) or upon request.

#### Information on Obtaining the Hospital Financial Assistance Application Form and Policies

Additional information along with a printable Charity Care Assistance (FAP) Form <a href="http://www.uniongen.org/Charity%20Care%20Assistance%20Application%20Form%20-%20Sep%202017.pdf">http://www.uniongen.org/Charity%20Care%20Assistance%20Application%20Form%20-%20Sep%202017.pdf</a>, Full Detailed Hospital Financial Assistance (Charity Care) Policy, and the detailed Hospital Collection Procedure Policy is available at <a href="http://www.uniongen.org/UGH%20Policy%20-%20Charity%20Care%20-%2011.05.2018.pdf">http://www.uniongen.org/UGH%20Policy%20-%20Charity%20Care%20-%2011.05.2018.pdf</a>. The Federal Poverty Guidelines chart to determine eligibility is part of the FAP.

# Hospital Methods of Providing the Hospital Financial Assistance Application Form

Applications will be mailed to you at no cost by calling the Financial Counselor at 318-368-6522. The Hospital Financial Assistance Summary Policy and the Hospital Charity Care Assistance Application Form may be reviewed and printed by following the instructions in the above paragraph with the web site links. Paper copies of the Hospital Charity Care Assistance Application Form and Hospital Financial Assistance Policy Summary may be obtained from the Financial Counselor at Union General Hospital. Our applications are available in English or Spanish.

# **Questions and Assistance in Completion of Financial Assistance Application Form**

For further questions or assistance in completion of the FAP application or to request a summary or complete copy of our Financial Assistance Policy, please call our Financial Counselor at 318-368-6522. You may also request a summary or complete copy of our Financial Assistance Policy in writing to: Union General Hospital, ATTN: Financial Counselor, P.O. Box 398, Farmerville, LA 71241.